

VANITA VISHRAM WOMEN'S UNIVERSITY
Managed By Vanita Vishram, Surat

**Provisional Degree Certificate/ Duplicate Degree Certificate/
Degree Certificate Correction Form**

***Put Appropriate Tick Mark**

	Duplicate Degree Certificate
	Provisional Degree Certificate
	Correction in the Degree Certificate

Date of Application		Admission Year	
Name of the School			
Programme			
Branch/ Discipline (if applicable)			
Semester			
Roll No.			
Mobile. No.			
Full Residential address of applicant			
Name of the Student (as per HSC Mark Sheet) (CAPITAL LETTERS ONLY)			
	First Name	Middle Name	Last Name
a) Name of last exam			
b) Last Semester Passing year			
c) Last semester Result (in SGPA)			
d) CGPA			
Reason for the Request			
Details of Correction in the Degree Certificate (if applicable)			
Signature of the Student:		Verified by School Exam Superintendent (Name & Sign)	Endorsed by Dean (Name & Sign)
For Office Use Only			
Amount Collected		Amount Collected by (Name & Sign)	Date of Payment

List of Enclosures:

- Self-Attested Copy of Aadhar Card
- Self-Attested copies of all Semester Mark Sheets (including Backlog)
- Previous Semester Grade Sheets (if Mark Sheet Not available)
- Original Incorrect Degree Certificate (in case of correction)

Payment Details

Duplicate Degree Certificate	1000/- for first copy & 250/- for each additional copy
Provisional Degree Certificate	250/- per Mark Sheet
Correction in the Mark Sheet	Nil