



Vanita Vishram Women's University
Managed by Vanita Vishram, Surat
Students' Council (2023-2024)



Application Form

Form No. _____ (For office use only)

Full Name.....

Name of the School.....

Name of the Department.....

Class.....Div.....Sem.....Roll No. (University six digit number).....

Address.....

.....

Telephone No.....Mob. No.....

Date.....

To
The Registrar
Vanita Vishram Women's University
Surat.

Respected Sir,

With due respect, this is to inform you that I _____, of the School _____ studying in Class _____ Division _____ of the Department _____ would like to present my candidature for the post of Student Class Representative for the current year 2023-24.

I declare that I will abide by the constitution of the Students' Council and the rules and regulations pertaining to it and also I assure that I will comply with the rules regarding the election and follow the directions given from time to time. In addition to this, I declare that I have not failed in the class in which I am studying and there is no past record of using any unfair means during exam, serious indiscipline and misbehavior against me. I don't have any previous criminal records. Also, I don't have any A.T.K.T in previous year examinations (in UG and PG).

I will thoroughly abide with all the rules and regulations framed from time to time for the members of the Students' Class Representative Council. I have read the guidelines pertaining to the code of conduct given herewith and I am bound to it.

In any matters regarding the scrutiny of the application forms, counting of votes, and any case of disputes that arise during election, the decision of the Election Committee shall be considered final and I am forever bound to it.

Date: _____

Signature of the Candidate: _____

Vanita Vishram Women's University, Surat
Nomination Form for Class Representative
Students' Council -2023-2024

Affix your
passport size
photo

1. Candidate Details:

- (A) Name of the Candidate: _____
(Write Surname First)
- (B) Name of the School: _____
- (C) Name of the Department: _____
- (D) Class: _____ Division: _____ Roll No.: _____
- (E) Date of Birth: _____ Age (In years) _____
(Calculate age as on 21/08/2023)
- (F) Fee Receipt No. of the year 2023-24: _____
- (G) Is any inquiry in the matter of any serious indiscipline/misbehavior or practice of unfair means during exam, going against you? If yes, then provide details.

2. Details of Proposer:

- (A) Name of the Proposer: _____
(Write Surname First)
- (B) Name of the School: _____
- (C) Name of the Department: _____
- (D) Class: _____ Division: _____ Roll No.: _____
- (E) Date of Birth: _____ Age (In years) _____
(Calculate age as on 21/08/2023)
- (F) Fee Receipt No. of the year 2023-24: _____

Signature of Proposer: _____

3. Details of Supporter:

- (A) Name of the Supporter: _____
(Write Surname First)
- (B) Name of the School: _____
- (C) Name of the Department: _____
- (D) Class: _____ Division: _____ Roll No.: _____
- (E) Date of Birth: _____ Age (In years) _____
(Calculate age as on 21/08/2023)
- (F) Fee Receipt No. of the year 2023-24: _____

Signature of Supporter: _____

The Candidate/Proposer/ Supporter must attach self-attested photo copies of the following documents:

1. Fee Receipt of 2023-24 and I-Card
2. Aadhar Card
3. School Leaving certificate
4. Driving License /PAN card/ Election Card /Passport (Any one ID Proofs are only required)
5. Necessary marksheet/ grade sheet (Only for SY and TY students of UG & PG)

Date: _____

Signature of the Candidate: _____

Vanita Vishram Women's University, Surat
Candidate's Undertaking Form
Students' Council (2023-24)

I _____ solemnly affirm that,

- 1) In the current year I am studying in School _____
in Department _____ Class _____ Division _____. My Roll No. (Uni. Six
Digit) is _____. I have not failed in the exam of previous/present year. There
has been no inquiry against me in the matters of serious indiscipline or misbehavior or
practicing unfair means in the previous/present year exams. I do not have any
previous record of serious offence. I do not have A.T.K.T in previous/present year
exams.
- 2) My date of birth is _____ and my age as on 21/08/2023 is not more than
21 years (for Graduate level) and 24 years (for Post Graduate level).
- 3) I shall unconditionally abide by the code of conduct framed by the University from
time to time for the election of C.R. /G.S. and see that other students do the same.
- 4) I give an undertaking that I have read as well as understood the rules and regulations
related to the formation of the Students' Council and the code of conduct for the
elections and I will earnestly abide by it.
- 5) I am aware as well as I understand and agree that if any information provided by me
in the application form, nomination form or undertaking form is incorrect or
incomplete; or if found false at any point of time then my nomination or the post after
the election is deemed to be cancelled.

Date: _____

Signature of the Candidate: _____



Vanita Vishram Women's University

Managed by Vanita Vishram, Surat

Students' Council (2023-2024)

Code of Conduct



As per the constitution of the Students' Council for different Schools of Vanita Vishram Women's University, Surat the following terms and conditions have been agreed upon. To contest elections for the varied posts of Students' Council, all contestants will have to strictly abide by the rules.

On account of misappropriation of rules, misconduct & misbehavior a student can even be debarred and her admission can be treated as cancelled by the orders of the President of the Students' Council.

- 1) Canvassing for elections should be stopped in the campus before 12 hours of the time of elections.
- 2) Each contestant will have to seek permission in writing for canvassing from the Registrar.
- 3) Graffiti is strictly prohibited. Sticking posters, Hoarding, Pictures, Nothing should be written on the walls, windows, doors, furniture in the campus for elections.
- 4) Canvassing for elections can be done only verbally or in a written form through pamphlets.
- 5) Personal comments, criticism of the opponent is to be avoided during canvassing.
- 6) I-card and Aadhar Card is a must for casting vote. For First Year students, Aadhar Card and Fee Receipt is compulsory. A student would be allowed to enter the campus on the day of election only after producing an I-card/ Fee Receipt and Aadhar Card to cast her vote. Any illegal use of identity card by a student or illegal person is strictly prohibited and the students or illegal person would be liable for punishment and the contestant found responsible for this illegal act would have to lose her candidature.
- 7) Issues like Religion, Caste, Class should not be touched upon during canvassing.
- 8) Voters should not be bribed or forced.
- 9) Outsiders would not be allowed entry in the campus on the day of election and during the election process.
- 10) Vulgarity and indecency during canvassing or celebration after election would not be tolerated.
- 11) Students resorting to violence, mischief, threat, kidnapping would be liable for strict punishment.
- 12) Any student found misbehaving with the authorities and university staff on duty would be liable for strict punishment during election process and on the day of election.
- 13) Loudspeakers, Vehicles and animals should not be used for canvassing.
- 14) Within 12 hours after the election, all the contestants should gather and clean the campus.
- 15) If institute furniture like windows- doors, table, chairs, desks, electric fitting, fans etc. are found to be tampered with, the cost would be deducted from the deposit

- money, any other loss would also be recovered from the contestant.
- 16) Any student found shouting slogans in the campus or lobby would be strictly punished.
 - 17) During or after election, no outsiders other than the bona-fide students for the current academic year of the institute would be allowed an entry in the campus. No hearing of an outsider before the Registrar or Election Committee would be entertained.
 - 18) A contestant for class representative will have to canvass in her class itself.
 - 19) A candidate found misbehaving or ignoring the instructions of teachers during election would be strictly punished. A candidate found threatening or terrorizing would be liable for cancellation of admission.
 - 20) No mischief would be allowed during the counting of votes. Playing with colours after the declaration of results is prohibited in the campus. If she violates then disciplinary actions would be taken. Students found bursting crackers would be severely dealt with.
 - 21) Instruction of election officials will have to be strictly followed. Authority's decision would be final.
 - 22) In case of a tie, election result would be decided by a lucky draw.
 - 23) For the entire election process and administration a committee has been formed comprising the members of the staff. Candidates are requested to meet committee members as mentioned in the notice for any query. Guidelines and instructions of the committee will have to be strictly followed.
 - 24) Students are instructed to leave the campus after casting the vote. For the counting of votes only the contestant would be allowed to remain present in the classroom.
 - 25) Voters should put rubber stamp before the candidate's name. Nothing else should be written and no sign should be inscribed on the ballot paper.
 - 26) No candidate or supporter of the candidate should canvass or distribute pamphlets on the Election Day.
 - 27) All students except candidate will have to leave the college campus after the election is over.
 - 28) **A student who once files his name as a proposer or as a supporter for one candidate will not be eligible to stand for another Candidate. She also would not be entitled to file the nomination for class representative.**
 - 29) Each and every student is responsible for disciplined and peaceful election process.

I have thoroughly read the above mentioned instructions and I hereby abide to follow all the terms and conditions. Consciously or unconsciously if I am found involved in any breach of rules of code of conduct and in this case I would willingly accept the punishment imposed on me by the President.

Candidate's Full Name: _____

Name of the School: _____

Name of the Department: _____

Class:- _____ **Semester** _____ **Division:-** _____ **Roll No:-** _____

Date:- _____

Candidate's Signature: _____

Parent's/Guardian's Signature: _____