

VANITA VISHRAM WOMEN'S UNIVERSITY
Managed By Vanita Vishram, Surat

Recognized under the Provisions of the Gujarat Private Universities Act, 2009
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Established under the Gujarat Private Universities (Amendment) Act, 2021
(Gujarat Act No. 15 of 2021)

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Recognized under Section 2(f) of the UGC Act, 1956

Ph.D. Rules

VANITA VISHRAM WOMEN'S UNIVERSITY



**VANITA VISHRAM
WOMEN'S UNIVERSITY**
— SURAT —

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ELIGIBILITY CRITERIA FOR ADMISSION TO THE PH.D. PROGRAMME

The following are eligible to seek admission to the Ph.D. programme:

1. Candidates who have completed:

- a.** A 1-year/2-semester master's degree programme after a 4-year/8-semester bachelor's degree programme or a 2-year/4-semester master's degree programme after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed.
- b.** Equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.
- c.** A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

- 2. Candidates who have completed the M.Phil. programme with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme. A relaxation of 5 % marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/ Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.**

DURATION OF THE PROGRAMME

1. Ph.D. Programme shall be for a minimum duration of three (3) years, including course work, and a maximum duration of six (6) years from the date of admission to the Ph.D. programme.
2. A maximum of an additional two (2) years can be given through a process of re-registration as per the Statute/Ordinance of the Vanita Vishram Women's University; provided, however, that the total period for completion of a Ph.D. programme should not exceed eight (8) years from the date of admission in the Ph.D. programme.

Provided further that, female Ph.D. scholars and Persons with Disabilities (having more than 40 % disability) may be allowed an additional relaxation of two (2) years; however, the total period for completion of a Ph.D. programme in such cases should not exceed ten (10) years from the date of admission in the Ph.D. programme.

1. Female Ph.D. Scholars may be provided Maternity Leave/Child Care Leave for up to 240 days in the entire duration of the Ph.D. programme.

ADMISSION

1. The admission shall be based on the criteria notified by the institution, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory/regulatory bodies concerned, and taking into account the reservation policy of the Central/State Government from time to time.
2. Admission to the Ph.D. programme shall be made using the following methods:
 - a. Institute may admit students who qualify for fellowship/scholarship in UGC-NET/UGC- CSIR NET/GATE/CEED and similar National level tests based on an interview and/or Institute may admit students through conducting an Entrance Test.
 - b. The Entrance Test syllabus shall consist of 50% of research methodology and 50% shall be subject specific.
 - c. Students who have secured 50 % marks in the entrance test are eligible to be called for the interview.
 - d. A relaxation of 5 % marks will be allowed in the entrance examination for the candidates belonging to SC/ST/OBC/differently-abled category, Economically Weaker Section (EWS), and other categories of candidates as per the decision of the Commission from time to time.

- e. Institute may decide the number of eligible students to be called for an interview based on the number of Ph.D. seats available.
 - f. Provided that for the selection of candidates based on the entrance test conducted by the institute, a weightage of 70 % for the entrance test and 30 % for the performance in the interview/viva-voce shall be given.
2. Schools which are eligible to conduct Ph.D. programmes, shall:
- a. Notify a prospectus well in advance on the institution's website specifying the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, the procedure for admission, and all other relevant information for the candidates;
 - b. Adhere to the National/State-level reservation policy, as applicable.
3. A list of Ph.D. supervisors (specifying the name of the supervisor, his or her designation, and the department/school/centre), along with the details of Ph.D. scholars (specifying the name of the registered Ph.D. scholar, the topic of her research and the date of admission) admitted under them on the website of the institution and update this list every academic year.

COURSE WORK. - CREDIT REQUIREMENTS, NUMBER, DURATION, SYLLABUS, MINIMUM STANDARDS FOR COMPLETION, ETC.

1. The Credit requirement for the Ph.D. coursework is a minimum of 12 credits, including a "Research and Publication Ethics" course as notified by UGC vide D.O. No. F.1- 1/2018(Journal/CARE) in 2019 and a research methodology course. The Research Advisory Committee can also recommend UGC recognized online courses as part of the credit requirements for the Ph.D. programme.
2. All Ph.D. scholars, irrespective of discipline, shall be required to train in teaching /education/pedagogy/writing related to their chosen Ph.D. subject during their doctoral period. Ph.D. scholars may also be assigned 4-6 hours per week of teaching/research assistantship for conducting tutorial or laboratory work and evaluations.
3. A Ph.D. scholar must obtain a minimum of 55% marks or its equivalent grade in the UGC 10-pointscale in the course work to be eligible to continue in the programme and submit his or her thesis.

EVALUATION AND ASSESSMENT METHODS, MINIMUM STANDARDS/CREDITS FOR AWARD OF THE DEGREE

1. Upon satisfactory completion of course work and obtaining the marks/grade prescribed in course work, the Ph.D. scholar shall be required to undertake research work and produce a draft dissertation/thesis.
2. Before submitting the dissertation/thesis, the Ph.D. scholar shall make a presentation before the Research Advisory Committee of VVWU, which shall also be open to all faculty members and other research scholars/students.
3. The VVWU shall have a mechanism using well-developed software applications to detect Plagiarism in research work and the research integrity shall be an integral part of all the research activities leading to the award of a Ph.D. degree.
4. A Ph.D. scholar shall submit the thesis for evaluation; along with (a) an undertaking from the Ph.D. scholar that there is no plagiarism and (b) a certificate from the Research Supervisor attesting to the originality of the thesis and that the thesis has not been submitted for the award of any other degree/diploma to any other Educational Institution.
5. The Ph.D. thesis submitted by a Ph.D. scholar shall be evaluated by his/her Research Supervisor and at least two external examiners who are experts in the field and not in employment of the Educational Institution concerned. Such examiner(s) should be academician with a good record of scholarly publications in the field. Wherever possible, one of the external examiners should be chosen from outside state. The viva-voce board shall consist of the Research Supervisor and at least one of the two external examiners and may be conducted online. The viva-voce shall be open to the members of the Research Advisory Committee/faculty members/research scholars, and students. Institution may formulate appropriate rules/ordinances to affect the provisions of these Regulations.
6. The viva-voce of the Ph.D. scholar to defend the thesis shall be conducted if both the external examiners recommend acceptance of the thesis after incorporating any corrections suggested by them. If one of the external examiners recommends rejection, the Institution concerned shall send the thesis to an alternate external examiner from the approved panel of examiners, and the viva-voce examination shall be held only if the alternate examiner recommends acceptance of the thesis. If the alternate examiner does not recommend acceptance of the thesis, the thesis shall be rejected, and the Ph.D. scholar shall be declared ineligible for the award of a Ph.D.
7. The VVWU shall complete the entire process of evaluating a Ph. D. thesis, including the declaration of the viva-voce result, within a period of six (6) months from the date of submission of the thesis.

EXPECTED DUTIES OF A RESEARCH SCHOLAR

Research Scholar has to follow the following procedure throughout their tenure.

1. Payment of Fees: (minimum for three years)

Semester	Payment Date (June Intake)	Payment Date (Dec Intake)
I, III, V	Between 1 st July to 10 th July	Between 1 st January to 10 th January
II, IV, VI	Between 1 st January to 10 th January	Between 1 st July to 10 th July

After paying the first semester Fees: Collect your I-card and Library tickets: Before 1st August (June Intake), 1st February (December intake).

2. Course Work

- a. Every student has to undergo a course work as defined in this ordinance. All candidates admitted to the Ph.D. programs shall be required to complete the core course work prescribed by the University during the initial two semesters.
- b. Students have to obtain a minimum of 55% of marks or its equivalent grade in the course work in order to be eligible to continue in the programme.

Course Title	Credit
Research Methodology	4
Departmental Domain-Specific course 1	3
Departmental Domain-Specific course 2	3
Research and Publication Ethics (RPE)	2
Total Credits	12

DURATION OF THE PROGRAMME, EVALUATION AND DEGREE AWARD

1. Ph.D. programme shall be for a minimum duration of three years, including course work and a maximum of six years.
2. The candidates may be allowed a relaxation one year for Ph.D. in the maximum duration. In addition, the women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of Ph.D. for up to 240 days.
3. Extension beyond the above limits will be governed by the Provost, who may extend this period by one year for valid reasons.
4. Upon satisfactory completion of course work, and obtaining the marks/grade prescribed above, the Ph.D. scholar shall be required to undertake research work and produce a draft thesis within a given time frame work. (Maximum period is 6 years).
5. A research scholar shall prepare a work progress report and make a presentation of the same at least once in six months for evaluation and further guidance to the Research Advisory committee (RDC).
6. In case the progress of the research scholar is unsatisfactory, the RDC shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the RDC may recommend to the Academic Council with specific reasons for cancellation of the registration of the research scholar.
7. Issuing a Provisional certificate. -Prior to the actual award of the Ph.D. degree, Vanita Vishram Women's University shall issue a provisional certificate to the effect that the Ph.D. is being awarded in accordance with the provisions of these Regulations.
 8. Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree(s), the Vanita Vishram Women's University shall submit an electronic copy of the Ph.D. thesis to INFLIBNET, for hosting the same so as to make it accessible to all the Higher Educational Institutions and research institutions.

PH.D. THROUGH PART-TIME MODE

1. Ph.D. programmes through part-time mode will be permitted, provided all the conditions stipulated in these Regulations are fulfilled.
2. The Vanita Vishram Women's University shall obtain a "No Objection Certificate" through the candidate for a part-time Ph.D. programme from the appropriate authority in the organization where the candidate is employed, clearly stating that:
 - a. The candidate is permitted to pursue studies on a part-time basis.

- b. Her official duties permit her to devote sufficient time for research.
- c. If required, she will be relieved from the duty to complete the course work.