

VANITA VISHRAM WOMEN'S UNIVERSITY

Managed By Vanita Vishram, Surat

Application Form for Transcript / Correction in Transcript

Date of Application		Admission Year	
Name of the Faculty			
Programme			
Branch/ Discipline (if applicable)			
Semester			
Roll No.			
Mobile. No.			
E-mail Address			
Full Residential address of applicant			
Name of the Student (as per HSC Marksheet) (CAPITAL LETTERS ONLY)			
a) Name of last exam			
b) Last Semester Passing Month/Year			
c) Last semester Result (in SGPA)			
d) CGPA till last semester			
Reason for the Request			
Details of Correction in the Transcript (if applicable)			
Signature of the Student			
For Office Use Only			
Amount Collected		Amount Collected by (Name & Sign)	Date of Payment
Verified by IT Department (Name & Sign)		Endorsed by CoE (Name & Sign)	

List of Enclosures:

- Self-Attested Copy of Aadhar Card
- Self-Attested Copy of University ID Card.
- Self-Attested copies of all Semesters Marksheets (including Backlog)
- Original Incorrect Transcript (in case of correction)

Payment Details

Transcript (receiving hand in hand)	500/- Per copy (200/- per each extra copy)
Transcript (sending within India)	1000/- Per copy
Transcript (sending outside India)	2000/- Per copy