



Vanita Vishram Women's University

Managed by : Vanita Vishram, Surat

(Approved by the Government of Gujarat under the Provisions of the Gujarat Private Universities Act, 2009 and listed under the Section 2(f) of the UGC Act, 1956)

Ref.No. 2024-25/VVWU/Notice/1196

Date: 26/11/2024

IMPORTANT NOTICE FOR STUDENTS REGARDING 2nd CONVOCATION – JANUARY 8, 2025

This is to inform all students that the 2nd Convocation ceremony will be held on January 8, 2025. Students who have not yet uploaded their photos and signatures as per the provided guidelines are required to do so by **December 1, 2024, 11:59 PM**.

Please note that after the mentioned deadline, you will **not** be able to update your details, and your convocation form **will not** be accepted.

Students who have already uploaded their photos and signatures according to the guidelines may kindly ignore this notice.

Thank you for your cooperation.

Dr. R. D. Patel

Registrar, VVWU

Note :

1. Login to: <http://117.250.140.193:8080/Default.html?mn1>

Enter Student ID and Birth Date

OR

2. Open the VVWU application and click on the "Convocation Form."

Step- 1: Attachment

Step-2: Re-upload legible scanned images of: Signature and Photograph

- **Signature Requirements:**

Your signature should be on a plain, blank piece of paper with no additional decorations or details. Upload the image of your clear signature in JPG format with an aspect ratio (height: width) of 1.0 : A, where A should be between 3.25 to 3.75. After cropping to the mentioned size, the signature should cover 70-80% of the image. The signature must be in black or dark blue ink only.

Photograph Requirements: Only passport-sized photos are acceptable. Selfies or any other types of photos will not be accepted. Upload a high-quality, color passport-sized photograph (3.5 cm width x 4.5 cm height) in JPG format. The candidate's face should cover 60-70% of the photograph.

- **Step 3:** Download, save and print copies of Confirmation Page after successful remittance of fee and keep copies safely for future reference.

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Vanita Vishram, Athwa Gate, Surat - 395 001

0261 230 0290, +91 97277 69044 || Website : vwwusurat.ac.in || Email : office@vwwusurat.ac.in





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Acceptable and Unacceptable Photographs and Signature

Samples of Acceptable Photographs

Samples of Unacceptable Photographs

- Not matching the size specifications
- Wearing sunglasses
- Shadows on face
- Not the background
- Face and head covered
- Other people in the background
- Photo is blurry
- Glasses on spectacles
- Face covered by a mask
- Wearing cap
- Mobile selfie
- Not holding or supporting the camera

Acceptable Signature

Unacceptable Signature

- Signature in dark background
- Signature in ALL CAPITAL
- Signature outside the rectangle
- Signature in other than blue or black ink
- Signature outside the rectangle and not signed horizontally
- Signature is too small to view
- Signature is too hazy
- Signature with background and/or writeup not allowed

Dalit

