



Vanita Vishram Women's University

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Guidelines for Students Appearing in SWAYAM Course Examinations

The following guidelines are to be strictly followed by students who are registered for SWAYAM Courses and are required to appear for their respective examinations:

1. Examination Form Submission:

Students must fill and submit the examination form within the stipulated deadline announced by the university. Late submissions will not be entertained under any circumstances.

2. Participation and Continuous Assessment:

Students must actively participate in **discussion forums** and regularly submit **quizzes and assignments** as prescribed by the SWAYAM Course Coordinator. Non-compliance with these requirements may affect eligibility to appear in the final examination.

3. Criteria for Credit Transfer of SWAYAM Courses:

To qualify for **credit transfer**, students must fulfill the following conditions:

1. Eligibility for End-Term Examination:

- Completion of the **entire SWAYAM course** (all modules/units).
- Submission of **at least 75% of assignments and quizzes** on the SWAYAM platform.
- Only eligible students will be permitted to appear for the **proctored end-term examination** conducted by the University.

2. Score Calculation:

- **Average Assignment Score (30% weightage):**
 - Calculated as **30% of the average score of all submitted assignments** in the course.
 - Formula: Average Assignment Score = $30\% \times (\text{Total marks obtained in assignments} \div \text{Total assignments submitted})$
- **Exam Score (70% weightage):**
 - Based on performance in the **proctored certification exam** (out of 100 marks).
 - Formula: Exam Score = $70\% \times (\text{Marks obtained in the proctored exam})$
- **Exam Score (70% weightage):**
 - Final Score = Average Assignment Score + Exam Score

3. Minimum Passing Requirement:

- A **minimum final score** (e.g., 40% or as per university norms) must be achieved to qualify for credit transfer.

4. Credit Award:

- Successful candidates will receive **credit transfer** as per the university's academic regulations.

Example Calculation:

- **Assignments:** Submitted 9/12 assignments with an average of 70% → **Assignment Score** = $30\% \times 70 = 21$
- **Exam:** Scored 80/100 → **Exam Score** = $70\% \times 80 = 56$
- **Final Score** = $21 + 56 = 77/100$

Important Notes:

- **No examination exemption:** Students must appear for the proctored exam; incomplete assignment submissions disqualify eligibility.
- **Deadlines:** Assignments and exams must be completed within SWAYAM/university-specified timelines.

4. Examination Pattern:

The end-term/final examination pattern may vary and could be conducted in one of the following modes:

- **Online mode (Computer-Based Test - CBT)**
- **OMR-based test**
- **Pen and Paper-based test**

The specific mode and pattern of examination shall be communicated during the examination notification.

5. Question Paper Pattern:

For courses where examinations are conducted directly by the university, the question paper pattern will be shared with students at the time of filling the examination form/notification.

6. Supplementary/Additional Examinations:

In accordance with the university ordinances, supplementary or additional examinations may be conducted, if required, to validate students' learning outcomes or to provide an opportunity for students who fail to meet the passing criteria.